



## Basic Documents & Information Required for Customs Clearance

- **Power of Attorney (POA)** ([Download Form](#))
- **ISF (Importer Security Filing)** information ([Download Form](#))
  - **Applicable to ocean shipments only.** To ensure compliance with CBP regulations, correct and complete **ISF information must be provided to us at least 48 hours prior to the loading of cargo on the vessel at port of origin.** **Late & or incorrect ISF filing could potentially result in CPB fine of up to \$10,000.00.**
- **Bill of Lading(B/L) or Airway Bill (AWB)**
  - Notify Party must state LMB Customs Brokers, LLC.
- **Commercial Invoice** to include the following:
  - Must be in **English**
  - **Seller, Manufacturer, Producer or Packer's** full name, address and **FDA Registration number** (if applicable).
  - **Importer Name & Address**
  - Full **Description of Merchandise**
  - **Purchase Price**
  - Must include **Country of Origin**
  - **Port of Entry**
  - Quantity, Net and Gross weight
  - If merchandise regulated by FDA also include:
    - **How merchandise is packaged**, example: boxes, plastic bags, glass or plastic bottles, cans, vacuum pack bags and how many items per package. Ex: 10 ctns Cherry Syrup (12 plastic bottles x 1 liter)
    - For perishables, the invoice and bill of lading should specify if product is fresh, frozen, or dry.
    - If product is for consumption or other

## All documents must be legible

Other documents and or information may be required depending on the commodity and country of origin. For example, some products requiring USDA release may need Import Permits, Phytosanitary Certificate, Certificate of Origin, PPQ Form 203 (Treatment Certificate), etc. Please contact us for exact requirements that may apply to your particular product.

[LMB Customs Brokers, LLC](#)